## SpecialServices Viewing the Data Collection Form

## Student Documents Screen Documents Tab

On the **Student Documents** screen **Documents** tab, in the row of the document for which you want to view the **Data Collection Form**, click **:**. Then, in the drop-down list that displays, click **DCF (DC Tool)**.

The print preview window opens.

l	Student	Grade 🔻	Document	Туре	Pro Pro	ogress				
	Morris, Taylor	12	2019 - 2020 Initial IEP	IEP	22/2020					
	Stewart, Shaman	12	2019 - 2020 RIEP	IEP	Open					
	Owens, Shayla	12	2019 - 2020 RIEP	IEP	DCF (DC Tool)					
	Simpson, Skye	12	2019 - 2020 RIEP	IEP	Delete					
	Clark, Savion	12	2019 - 2020 RIEP	IEP	21/2020					
	Reyes, Skyla	12	2019 - 2020 RIEP	IEP						🖨 Pr
	Lancaster, Shana	12	2019 - 2020 RIEP	IEP						
	Foreman, Samaria	12	2019 - 2020 RIEP	IEP	<b>FMIS</b>	oata Collection For Students with Disal	m for		Examp	e City Schoo Taylor Morr
	Ward, Salman	12	2019 - 2020 RIEP	IEP			Jiilles			Taylor Mon
	Wagner, Shea	12	2019 - 2020 RIEP	IEP	CHILD'S INFORMATION NAME: Taylor Morris				ICE: Example SD	
	Witt, Savanna	12	2019 - 2020 RIEP	IEP	DATE OF BIRTH: 06/16/2		DISABILIT		Y: ** - Not Applicable (**)	
	Davis, Solomon	12	2019 - 2020 RIEP	IEP		NCE: Example high School	DISABILIT	Y START DA	rE (if changed):	_
	Henderson, Slate	12	2019 - 2020 RIEP	IEP	SPECIAL EDUCATION EVEN CODE EVENT DATE	OUTCOME ID	START DATE	END DATE	NON-COMPLIA	ICE ID
	Goff, Silvia	12	2019 - 2020 RIEP	IEP		Not Applicable				
	Buckner, Susanna	12	2019 - 2020 RIEP	IEP	21%	Special ed outside regular class less the	in		01 - No Identified Reason	
	Ferguson, Sheila	12	2019 - 2020 RIEP	IEP	CIEP 01/27/2020 SEMD 01/27/2020				01 - No Identified Reason	
			lection Form, cl o the document	ick	OHIO GRADUATION EXEMP Is the child excused from the o	START DATE END DA 12/29/2019 02/02/2020 (Method student will take tests in general, not limit	ed to state testing): <u>STI</u> graduation tests?	YES	; 🗆 NO 🗆	END DATE
overview version of the STUDENT					No Subjects Found					
		DOCUMENTS screen, click Exit Preview.				E SIGNATURE:			DATE:	

## Document Overview Version of the Student Documents Screen

On the Student Documents screen Documents tab, click View DCF.

The print preview window opens.

Edit
♣ Print ← Exit Preview
EMIS Data Collection Form for Example City Schools Students with Disabilities Taylor Morris
CHILD'S INFORMATION NAME: Taylor Morris DISTRICT OF RESIDENCE: Example SD
ID NUMBER: xxxxxxx GRADE: 12 DISTRICT OF SERVICE. DATE OF BIRTH: 06/16/2002 GENDER: F DISABILITY CATEGORY: **- Not Applicable (**) BUILDING OF ATTENDANCE: Example high School DISABILITY START DATE (if changed):
SPECIAL EDUCATION EVENTS CODE EVENT DATE OUTCOME ID START DATE END DATE NON-COMPLIANCE ID
PSTC 01/27/2020 **** - Not Applicable
L1 70         L2 170           CIEP         01/27/2020          01 - No Identified Reason           SEMD         01/27/2020           01 - No Identified Reason
SECONDARY PLANNING ELEMENT (Result of transition planning on the IEP for students age 14 and abow). TPNP Transition Plan Not in Place
SERVICES (incluing Preschool Interent Services, # rapplicable)           SERVICE         START DATE         END DATE         SERVICE         START DATE         END DATE           Adapted Phys Ed Services         12/23/2019         02/02/2020         END         END
IEP REQUIRED TEST TYPE (Method student will take tests in general, not limited to state testing):STR Standard (regular) OHIO GRADUATION EXEMPTIONS Is the child excussed from the consquences of not passing the required graduation tests? YES NO
is the child excused from the consquences of not passing the required graduation tests? YES NO The child is excused from the consquences of not passing the required graduation tests in the following subjects: NO Subjects Found
DISTRICT REPRESENTATIVE SIGNATURE: DATE: