



*You must have appropriate security access in StudentInformation to view resource permissions. It is not recommended that you modify the resource permissions for the 4 preset SpecialServices user roles unless you are enabling/disabling the self-assign resource permissions. However, you can create additional user roles with different permissions to meet the needs of your district.*





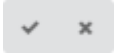
Navigation: StudentInformation > Management > Security > View Roles > Add New Role button or View Details icon > Edit Resource Permissions button > SpecialServices tab

## SpecialServices Resource Permission Features

- **Admin**
  - **District Banks** – Controls the user’s ability to create, update, and/or delete district bank items.
  - **District Configuration** – Controls access to the **District Configuration** screen.
  - **Document Import** – Controls access to the **Document Import** screen.
- **Case Management** – Controls access to the **Case Management** screen.
  - **Self Assign Case Manager** – Controls the user’s ability to select themselves as a case manager on the **My Students** screen.
  - **Self Assign Service Provider** – Controls the user’s ability to select themselves as a service provider on the **My Students** screen.
- **Documents**
  - **All Student Access** – On the **Dashboard** screen and the **Student Documents** screen **Documents** tab, controls whether the user has access to all special education documents for all students in the district or to documents only for the students assigned to them
  - **Completed** – On the **Dashboard** screen and the **Student Documents** screen **Documents** tab, controls the user’s ability to view and/or delete all completed special education documents
    - **504 Plans; BIP; ETR; IEP; Other; PR; SP; WAP; WEP** – On the **Dashboard** screen and the **Student Documents** screen **Documents** tab, controls the user’s ability to view and/or delete each type of completed special education document
  - **Open** – On the **Dashboard** screen and the **Student Documents** screen **Documents** tab, controls the user’s ability to view, create, update, delete, and/or complete all open special education documents
    - **504 Plans; BIP; ETR; IEP; Other; PR; SP; WAP; WEP** – On the **Dashboard** screen and the **Student Documents** screen **Documents** tab, controls the user’s ability to view and/or update each type of open special education document
- **Student Search**
  - **All Student Access** – Controls whether the user can search for and create documents for any student within the school/district or only for the students assigned to them

*\*see reverse side for more information*

### StudentInformation Security Functionality

Node	Icon	Description
Open		Indicates that the user with this role can access, view, or modify items within this feature and/or all features nested below this node.
Open below		Indicates that the user with this role can access, view, or modify items within at least one feature nested below this node.
Shut		Indicates that the user with this role cannot access, view, or modify items within this feature nor the features nested below this node.
Shut below		Indicates that the user with this role cannot access, view, or modify items within at least one feature nested below this node.
Clear		Indicates that access for this item is neither allowed nor denied.

**Note:** For more information on StudentInformation security functionality, see the ProgressBook StudentInformation Security Guide.

**Note:** For a detailed explanation of the respective resource permissions for each of the 4 preset user roles, see the following instructional sheets:

- **Understanding Resource Permissions – SpecialServices - Administrator**
- **Understanding Resource Permissions – SpecialServices - Case Manager**
- **Understanding Resource Permissions – SpecialServices - Service Provider**
- **Understanding Resource Permissions – SpecialServices - General Education**