Reporting

Security Roles

ProgressBook Reporting User Roles

ITC-Level Roles	Abilities
AH-ITC Report Manager	• Create and edit all report types • View and modify the contents of all report folders • Schedule and run all ITC- and district-level reports

District-Level Roles	Abilities
AH-Full Admin Report Manager	• Create and edit all report types • View and modify the contents of all district-level report folders • Schedule and run all district-level reports
AH-Full Admin Report Writer	• Create and edit all report types • View the contents of all district-level report folders • Schedule and run all district-level reports
AH-Full Report Writer	• Create and edit all report types • View the contents of all non-admin district-level report folders • Schedule and run all non-admin district-level reports
AH-Full Admin Viewer	• View the contents of all district-level report folders • Run all district-level reports
AH-Full Viewer	• View the contents of all non-admin district-level report folders • Run all non-admin district level reports

Folder-Specific Roles	Abilities
AH-Scheduler	• Create and edit all report types • Schedule reports to which the user has access
AH-Vendor Extracts Admin Viewer	• Create and edit all report types • Run all reports within the Vendor Extracts folder
AH-Vendor Extracts Viewer	• Create and edit all report types • Run all non-admin reports within the Vendor Extracts folder
AH-[folder name] Admin Viewer	• Run all reports within the specified folder name (i.e., **Assessment**, **Attendance**, **Discipline**, **Eligibility**, **EMIS**, **Fees**, **Marks**, **Medical**, **Scheduling**, **School**, **Staff**, **Student**, and **Year End**)
AH-[folder name] Viewer	• Run all non-admin reports within the specified folder name (i.e., **Assessment**, **Attendance**, **Discipline**, **District Shared**, **Eligibility**, **EMIS**, **Fees**, **Marks**, **Medical**, **Scheduling**, **School**, **Staff**, **Student**, and **Year End**)