



DataMap Managing Intervention Templates

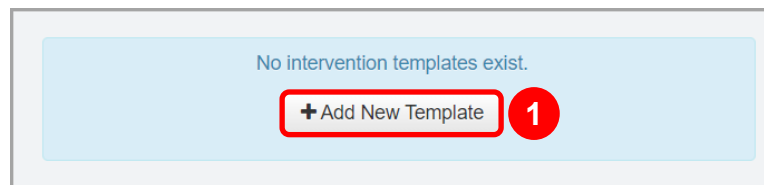
Note: Intervention templates can be added, edited, and/or deleted only by users who have been assigned the DataMap - Intervention Program Admin role in StudentInformation.

Navigation: DataMap > Admin > Manage Intervention Templates

Adding Intervention Templates

You can create intervention templates that you can link to one or more intervention programs. (For more information about intervention programs, see the *Managing Intervention Programs* instructional sheet.)

- 1 On the **Manage Intervention Templates** screen, click **Add New Template**.




The **Add Intervention Template** screen displays.


- 2 In the **Name** field, enter a name for the intervention template (50-character limit).
- 3 On the **Content** tab, in the **Area of Need**, **Goal**, **Progress Monitoring**, and **Exit Summary** fields, enter the appropriate information for the template you are creating.
- 4 Complete one of the following:
 - Click **Save** to add the template without linking an intervention program to it.
 - Click the **Programs** tab and follow the instructions for linking an intervention program to the template (see the *Linking Programs to a Template* instructional sheet).

Note: You must link an intervention template to an intervention program if you want the template to display when adding students to interventions.

*see reverse side for more information

Editing an Intervention Template

- 1 On the **Manage Intervention Templates** screen, in the row of the template you want to edit, hover your cursor until icons display. Then, click .


Template	Programs	Tiers
Reading Improvement & Monitoring Plan	R.I.M.P.	1
Reading Mastery	Reading Mastery	2,3 
RIMP Program Codes	R.I.M.P w/ Codes	1,2,3
WEP	WEP - 1st Year	1

The **Edit Intervention Template** screen displays.

- 2 Make any necessary changes, and then click **Save**.

Deleting an Intervention Template

- 1 You can delete the template on the **Edit Intervention Template** screen or on the **Manage Intervention Templates** screen.

- **Edit Intervention Template** screen – At the bottom of the screen, click **Delete**.
- **Manage Intervention Templates** screen – In the row of the intervention template you want to delete, hover your cursor until icons display. Then, click .

Edit Intervention Template screen





Exit Sum

Summary: List dates and summary information. Gather signatures and attach.


Follow-Up Meeting Date and Notes:

Parent contact	Signature

Meeting Attendees and Title	Signatures

Manage Intervention Templates screen

Template	Programs	Tiers
ProgressBook Elementary RIMP	R.I.M.P.-ProgressBook Elementary	1,2,3 
Reading Improvement & Monitoring Plan	R.I.M.P.	1
Reading Mastery	Reading Mastery	2,3

- 2 On the **Delete Confirmation** window that opens, click **Delete**.

Delete Confirmation

Are you sure you want to delete this intervention template?

